



युनाइटेड इंडिया इन्शूरेंस कंपनी लिमिटेड  
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CIRCULAR

HO/PER/CIR-34, 05-10-2009

- Re: 1) Amendment in the Transfer & Mobility Policy for Officers  
2) 3<sup>rd</sup> Amendment in Promotion Policy for Officers-2006

The Governing Board of GIPSA in its meeting held on 20<sup>th</sup> April, 2009 had recommended the following amendments in the Transfer and Mobility Policy for Officers and the Promotion Policy for Officers, for adoption by our Company. After discussion, our Board has accorded approval for the same.

1. Transfer & Mobility Policy for Officers :

The amendment exempts officers who himself or whose spouse / any of dependent children is suffering from any of the 9 major diseases, from transfer from one station to another under TMP. Accordingly, after Para 6 (Physically Handicapped Officers), the following para shall be inserted :

*"6A. Cases of Hardship due to major diseases : An Officer, who himself or whose spouse / any of the dependent children is suffering from any of the nine specified diseases (for which Special Sick Leave is admissible as per Rules relating thereto), subject to the satisfaction of the CMD on the basis of documentary evidence to that effect, may not be transferred from one station to another, for the period specified by the CMD, but he will continue to be liable to job rotation in terms of Para 5".*

2. 3<sup>rd</sup> Amendment in Officers' Promotion Policy (Officers retiring within 2 years) :

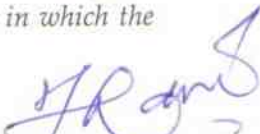
The amendment stipulates a minimum of two years of remaining service for eligibility for inclusion in the zone of consideration for promotion to higher cadres, i.e. Scale VI and Scale VII and suitable amendments in the eligibility criteria as provided in Para 8.1 of the Promotion Policy is being made along with corresponding amendment to Para 4 of the guidelines and administrative instructions to Promotion Policy. The amendment which is effective from 2010-11 Promotion Exercise is as under:

"In Para 8 (eligibility and zone of consideration), in sub-Para 8.1 before the words, 'subject to the provisions of Para 17', the following words shall be inserted :

*'and should have minimum two full years of balance service remaining before attaining the age of superannuation'.*"

3. Cut-Off date for reckoning eligibility in promotion to Scale VI & Scale VII (Para 8.1) :

*For the purpose of reckoning completion of two years' service, as also the two years balance of service, the cut-off date shall be the first April of the year in which the promotional exercise is conducted.*

  
(S P NANDA)

DEPUTY GENERAL MANAGER

Mh