



**युनाइटेड इंडिया इन्श्यूरेन्स कं. लि.**  
**UNITED INDIA INSURANCE COMPANY LIMITED**  
**Estates Department**

**Head Office : 24, Whites Road, Chennai – 600 014.**  
**Ph : 044-28575260, 281, 421, 229, 358. Website : [www.uiic.co.in](http://www.uiic.co.in)**

**OFFICE SPACE REQUIRED ON LEASE FOR HEAD OFFICE IN CHENNAI**

Sealed offers are invited for (Commercial) Office premises in Chennai on lease for Head Office having Carpet Area of 35,000 Sqft (minimum 10,000 Sqft in one building or location) in and around No.24, Whites Road, Chennai-600 014 situated on / near Main/ Wide Road in clean surroundings, with adequate parking space, drinking water and separate toilets for ladies, gents and specially challenged.

Interested Parties with clear title deeds may submit offers in two bid system viz., “Technical Bid” and “Financial Bid” in two separate sealed envelopes / covers superscribed as “Technical Bid” and “Financial Bid”. Both these sealed envelopes should be put in one envelope sealed and superscribed “**OFFER OF PREMISES FOR UIICL HEAD OFFICE**”. This envelope should be addressed to Chief Manager, Estates Dept, United India Insurance Co.Ltd., Head Office, No.24, Whites Road, Chennai – 600 014.

The Technical bid contains details of locality, carpet area, construction, toilets for exclusive use, water, power supply etc. The Financial bid contains rent rate psqft, carpet area, lease period etc. Bids which are not in the prescribed formats or incomplete bids shall be rejected.

Completed bids should reach Head Office only at above address either by Registered Post/Speed Post/Courier or submitted by hand on or before 18.01.2019. The prescribed Technical and Financial bids forms can be obtained during Office working hours from the Estates Department at above mentioned address or can be downloaded from Company Website, please visit “Tenders / RFP” tab on our Company's Website <http://www.uiic.co.in> .

No Brokerage or Commission is payable. The Company reserves the right to accept or reject all or any of the offers without assigning any reason thereof.

**CHIEF MANAGER-ESTATES**